

BUDGET AND PERFORMANCE PANEL

Work Programme Report 11th September 2007

Report of Head of Democratic Services

PURPOSE OF REPORT

To update Members with regard to the work programme.

This report is public

RECOMMENDATIONS

(1) **That the report be noted.**

(1) Update of the Work Programme – Performance Review Team Reports

Following on from the consideration of the 4TH Performance Review Team Reports at June's it was agreed that two service heads should be invited to a future Budget and Performance Panel meeting. The Head of Property Services attended the last meeting on 31st July 2007 and The Head of Democratic Services was invited to discuss what measures have been taken to ensure that the targets relating to publication of minutes are met. This is included on this agenda.

(2) Future work programme

At the Budget and Performance Panel meeting on 31st July 2007 Members agreed to appoint a panel of three Members to review and monitor non-housing organisations with Service Level Agreements and undertake site visits to organisations with SLAs exceeding £10,000 per annum. These site visits had now been arranged and a feedback session would be included on the future work programme.

Also at the meeting on 31st July 2007 it was agreed that Panel Members' concerns would be forwarded to service heads and included in the Value for Money report that was due to be presented back to the Panel at its meeting scheduled for 23rd October 2007.

BACKGROUND PAPERS

Contact Officer: Jon Stark

Telephone: 01524 582132

E-mail: jstark@lancaster.gov.uk

Ref: